# ARE 696/796 ― CRN 10744/13489

# RESM 796 ― CRN 13490

GRADUATE SEMINAR – SRPING 2018

**FRIDAY 2:00 PM–3:50 PM, AGR G06**

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| Peter V. Schaeffer | [peter.schaeffer@mail.wvu.edu](mailto:peter.schaeffer@mail.wvu.edu) | Lisa Lewis, Division Secretary |
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**Required Text and Readings**

There is no required text in this class. However, I recommend the following books.

***Recommended:***

* Deidre N. McCloskey, 2000. *Economical Writing* (second edition). Long Grove, IL: Waveland Press. [Good resource for any future faculty member. Inexpensive and under 100 pages]
* Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams, 2008. *The Craft of Research* (third edition). Chicago: University of Chicago Press. [Some of you may still have this book from the graduate seminar of 2016. Good resource, particularly for new doctoral students and assistant professors.]
* Tesfa G. Gebremedhin and Luther G. Tweeten, 1994. *Research Methods and Communication in the Social Sciences*. Preager. [A good introduction to the scientific method as it applies in the social sciences.]

**Course Objectives**

The primary purpose of this seminar is to prepare students for careers as professional economists and policy analysts. Although the course is aimed at economists, with some modification to account for different practices, the lessons apply to policy-oriented professions, in general.

**Prerequisite**

Graduate standing

**Course Expectations**

1. This is a required graduate course. Attendance will be taken.
2. Timely completion of assignments is required so that students will be prepared to contribute to class discussions and activities.
3. Students who have reached the dissertation stage or are close to graduation, may be asked on short notice to share research and/or job search experiences.
4. There are no exams in this class.
5. Please turn off or mute your phone during class.
6. Please do not use your laptop during class for activities unrelated to the class in session.

**Grading and Course Policies**

1. **The Weights:**

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| Responsibility | Maximum Points Possible | |
| Attendance (because those who are absent do not learn or contribute to the learning experience) | 1000 points | |
| **Total** | | **1,000 points** |

1. **Grading:**

* This is a Pass/No Pass course. For a **Pass** the student must earn a minimum of 750 points (attend at least 11 out of 14 class sessions).

1. **Miscellaneous:**

* *Changes to Syllabus:* Dates in the syllabus are estimates. Adjustments to the syllabus will be an­nounced in class and by email.
* Academic Honesty: The rules and guidelines of the University Academic Standards apply to all cases of academic dishonesty.
* Social Justice: **“***West Virginia University is committed to social justice. I concur with that commitment and expect to foster a nurturing learning environment based upon open communication, mutual respect, and non-discrimination. West Virginia University does not discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color or national origin. Any suggestions as to how to further such a positive and open environment in this class will be appreciated and given serious consideration.*

*If you are a person with a disability and anticipate needing any type of accommodation in order to participate in this class, please advise me and make appropriate arrangements with Disability Services (293-6700).*”

* Course participants with learning disabilities may qualify for special accommodations, such as extra time on tests. However, a professional with Disability Services (293-6700) must determine if and what accom­modations are warranted.

***Course Outline and Schedule***

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| **Dates** | **Topic** |
| 1. **January 12** | Introduction to this semester’s graduate seminar  1 & 2 |
| 1. **January 19** | Identifying opportunities and preparing for the job search |
| 1. **January 26** | Preparing your job application: Cover letter |
| 1. **February 2** | Preparing for your job application: Targeting you C.V. |
| 1. **February 9** | Publishing: So many journals – Which one is right for me? |
| 1. **February 16** | ARE Faculty research: How much do you know? |
| 1. **February 23** | Positions in other countries – What difference do you expect? |
| 1. **March 2** | Jobs in international organizations |
| 1. **March 9** | Guest speaker: Nick Bradley, ARE Graduate, Stagg Natural Resource Consultants <http://www.staggconsultants.com/> |
| **March 16** | **Spring Recess** |
| 1. **March 23** | Student Evaluation of Instruction (SEI); annual evaluations: How to critique and how to deal with criticism (fair and unfair) |
| **March 30** | **Good Friday – WVU is Closed** |
| 1. **April 6** | Assessing the competition for faculty positions: Knowing what it takes! |
| 1. **April 13** | The interview and what to wear (Hint: “conservative” and “classic”); Dealing with unkind or inappropriate comments; Questions you might be asked |
| 1. **April 20** | Building your professional network … starts in graduate school |
| 1. **April 27** | Planning your career – what would you like to achieve? |
| **April 30 – May 4** | **Finals Week: No exam in this class** |
| **May 11, 12 & 13** | **Commencement** |